

IGY VIEUX PORT DE CANNES

PART I APPLICATION TO RETURN COMPLETED IN ONE PDF DOCUMENT

PART II SPECIFIC PROCEDURE FOR ASSIGNING BERTHS - EVENTS

PART III TECHNICAL ANNEXES

PART I : APPLICATION

I GENERAL INFORMATION	
Year	
Event	
Name of Vessel	
Submission of application	<input type="checkbox"/> special carrier <input type="checkbox"/> registered mail with acknowledgement of receipt <input type="checkbox"/> delivered by hand at the Port office <input type="checkbox"/> by e-mail at congres.cannes@igymarinas.com in PDF format with all documents required in a single file.

II APPLICANT	
Owner for private use	
Captain employed by the ship owner	
Shipbroker or agent or equivalent	
Charterer (client)	
Customer representative	
Owner representative	
Address	
Telephone	
Email	
a) REQUESTS a berth at the Vieux-Port de Cannes during the above mentioned event for the above mentioned boat.	
b) ACKNOWLEDGES having read the MVPC "Specific procedure for the allocation of berths - Events", especially point 2.6 on unfair competition and trade parasitism, point 8 on financial provisions and point 10 on the waiver of claims.	
c) DECLARES having chartered the above-mentioned vessel in accordance with the contract attached to this application to represent the brand(s)	Brand 1
	Brand 2
	Brand 3
	Brand 4
	Brand 5

d) DECLARES using my own vessel	<input type="checkbox"/> Yes <input type="checkbox"/> No
e) CERTIFIES that the above information is correct ¹ .	
Date and signature	

III APPLICANT'S REPRESENTATIVE	
I, the undersigned, charterer/owner (Delete as appropriate), declare to give power to file this application and to carry out on my behalf all acts necessary for the proper execution of the berth application procedure and to represent myself in dealings with the vessel charterer, the port authority and MVPC to :	
Full name of broker/client or owner's representative	
Name of company	
Address	
Telephone	
Email	
The parties acknowledge that they have read, passed on and explained to the user of the vessel the "Specific Berth Allocation Procedure- Event" and especially point 2.6: Verification of the nature of the activity and points concerning relations with the organiser of the event, unfair competition and trade parasitism, commercial activities on board and their limits imposed by law and the financial provisions.	
Date and signatures	
For the charterer/owner	
For the concession holder	

IV OFFICIAL ACCREDITATION	
1.	
2.	
3.	
4.	
5.	
Yacht Pass/Event accreditation number ²	

¹ Any false or erroneous declaration will result in the exclusion of the vessel from the event in accordance with point 2 of the specific procedure for the allocation of berths - events.

² Depending on the event organiser and/or MVPC conditions

V VESSEL INFORMATION	
V.1 Vessel characteristics³	
Name	
Overall length (in metres)	
Overall width (in metres)	
Draught (in metres)	
IMO / O.N	
Flag state (certification authorities)	
Status (Pleasure or commercial)	
Class	
Name of insurance company (including dockside charter)	
Insurance valid until (day/month/year)	
Capacity of black and/or grey water tanks (in cubic metres)	
V.2 Owner/shipowner	
I, the undersigned	
First name, name	
Quality	
Name of company	
Address of company	
Telephone	
Email	
a) CERTIFY the accuracy of the above information b) ACKNOWLEDGE that I am aware of the specific berth allocation procedure – event, in particular of the requirements relating to the safety of the vessel and its passengers c) DECLARE that my vessel and the related services comply with tax regulations and that I have no debts with the Marina du Vieux-Port de Cannes (MVPC).	
Date and signature	

³ Le plan de mouillage étant élaboré à partir de ces données, toute déclaration fautive ou erronée entraînera l'exclusion du navire à l'évènement.

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VI CAPTAIN	
I, the undersigned	
First name, Name	
Telephone	
Email	
<p>a) DECLARE to be the Captain of the vessel, fully designated by the shipowner and to have the statutory qualifications ;</p> <p>b) ACKNOWLEDGE that I have read the "Specific Berth Allocation Procedure - Event" especially the requirements relating to the safety of the vessel and its passengers;</p> <p>c) ACKNOWLEDGE that I am aware of the "ZERO DISCHARGE" rule applied to the Vieux Port de Cannes and UNDERTAKE to comply scrupulously with this requirement;</p> <p>d) UNDERTAKE to leave the quays in perfect condition before the vessel leaves the port (no rubbish left on the quay (including the carpet and its fixing), bollards in place, etc.) ;</p> <p>e) UNDERTAKE not to receive more than _____ passengers on board during the stay in port ;</p> <p>f) DECLARE the following characteristics of the vessel to be accurate⁴</p>	
Overall length (in metres)	
Overall width (in metres)	
Draught (in metres)	
Date and signature of Captain	

VII REQUEST TO INSTALL TENTS AND VISUAL ADVERTISING ⁵	
Tent on the quay for the event	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of the company/person in charge of producing the event	
Telephone	
Email	
<p>I, the undersigned, delegatee of the applicant and/or applicant, confirm that I have been informed of the technical appendices to the specific application file - event, concerning tents and advertising visuals during the event (see part 2). If these rules are not complied with, the port is entitled to request the dismantling and removal of the tent and furniture at the expense, risk and peril of the berth applicant.</p>	
Date and signature of the delegatee, charterer representative and/or owner	

⁴ As the mooring plan is organised on the basis of this data, any false or erroneous declaration will result in the exclusion of the vessel from the event.

⁵ Please note that the maximum size allowed on the quay is 4x4m. Please refer to our specifications in regulations - section 2.

VIII REQUEST FOR ADDITIONAL SERVICES	
Optical fibre	<input type="checkbox"/> Yes <input type="checkbox"/> No
Electricity – voltage	<input type="checkbox"/> 220 V <input type="checkbox"/> 380 V
Electricity – amps ⁶	<input type="checkbox"/> 63A <input type="checkbox"/> 125A <input type="checkbox"/> 250A <input type="checkbox"/> above 250A
The Vieux-Port de Cannes provides a range of services and packages to ensure a smooth event. Do not hesitate to contact us at congres.cannes@igymarinas.com if you have any questions about the organisation of your event.	
Other or specific requests	

IX. FINANCIAL ARRANGEMENTS ⁷	
Any file request entails the mooring fee payment for the event by the applicant to MVPC, in accordance with the rate in effect for each category of vessel.	
Any request for a specific procedure event file entails the payment to MVPC of a lump sum of €500 (including VAT) per file by the applicant, payable upon submission of the file.	
Payment method for application fees	<input type="checkbox"/> bank transfer (compulsory if applying online) <input type="checkbox"/> payment link
Payment method for mooring fees	<input type="checkbox"/> bank transfer (compulsory if applying online) <input type="checkbox"/> payment link
MVPC bank details	BANK : CAISSE D'EPARGNE CÔTE D'AZUR ACCOUNT NAME : MARINA DU VIEUX PORT DE CANNES SWIFT : CEPAFRPP831 IBAN : FR76 1831 5100 0008 0120 6348 911

⁶ IMPORTANT : The accurate amperage information is essential. For each substation, cables 25 to 30 metres long need to be provided.

⁷ See point 8.1 Specific Berth Allocation Procedure - Event

X DOCUMENTS REQUIRED
X.1 For the applicant
<input type="checkbox"/> Charter contract signed by all parties
<input type="checkbox"/> Certificate of incorporation or company equivalent
<input type="checkbox"/> Owner's certificate for private use/owner on board
<input type="checkbox"/> Proof of payment of the 1st instalment by the charterer, validating the contract
X.2 For the applicant's delegate
<input type="checkbox"/> Certificate of incorporation or delegatee company equivalent
X.3 For the vessel
<input type="checkbox"/> Valid flag state certificate and status of the vessel
<input type="checkbox"/> Class certificate of vessel (up to date with annual inspections)
<input type="checkbox"/> Valid P&I insurance certificate covering the maximum number of people on board during the event
<input type="checkbox"/> Stability certificate or letter certifying the maximum number of people allowed on board
<input type="checkbox"/> International sewage pollution prevention certificate (Vessels>400GT or carrying + 15 pers.)
X.4 For the Captain
<input type="checkbox"/> Letter/certificate of the Captain's appointment from the shipowning company
X.5 For the event
<input type="checkbox"/> Accreditation invoices and/or Yacht Pass
X.6 Application fee⁸
<input type="checkbox"/> Application fee proof of payment
X.7 Mooring fee
<input type="checkbox"/> Mooring fee proof of payment

⁸ A flat-rate fee of €500 (inc. VAT) per application is due for the submission of an application file - specific procedure for events. It is payable on submission of the application file.

PART II SPECIFIC PROCEDURE FOR ASSIGNING BERTHS - EVENTS

NB : This document has been translated for your convenience. In case of dispute, the French version of this document will prevail.

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FORENOTE

Under the Concession Contract, which came into force on 1st March 2022, Cannes Town Hall has entrusted the concessionary company Marina du Vieux-Port de Cannes (MVPC) with the modernisation and operation of the Vieux Port de Cannes.

This contract outlines the specific procedure for the priority reception of ships linked to events of general interest.

In accordance with article 19.3 of the Concession Contract and appendix 28, the purpose of this document is to specify the specific award procedure - event procedure.

1 PREPARATION AND RECEPTION OF DOCUMENTS

1.1 Submission of applications

The specific event allocation process and application form are available:

- On the website [igymarinas.com](https://www.igymarinas.com)
<https://www.igymarinas.com/fr/marinas/igy-vieux-port-de-cannes/>
- Upon request by email at : congres.cannes@igymarinas.com

The events covered by this specific procedure can be found on the Vieux-Port de Cannes website <https://www.igymarinas.com/fr/marinas/igy-vieux-port-de-cannes/>

1.2 Provisional timetable for submission of applications and allocation meetings

The exact timetable for submission of applications and committee dates is published on the website <https://www.igymarinas.com/fr/marinas/igy-vieux-port-de-cannes/>. It is subject to receipt of the dates of the events, communicated by the SEMEC company. These dates are subject to modification by the respective event organisers.

- **Cannes Film Festival** :

- 1st meeting : approximately 80 days before the beginning of the event
- 2nd meeting : approximately 50 days before the beginning of the event
- 3rd meeting : approximately 20 days before the beginning of the event

- **MIPIIM** :

- 1st meeting : approximately 90 days before the beginning of the event
- 2nd meeting : approximately 40 days before the beginning of the event
- 3rd meeting : approximately 20 days before the beginning of the event

- **CANNES LIONS** :

- 1st meeting : approximately 90 days before the beginning of the event
- 2nd meeting : approximately 60 days before the beginning of the event
- 3rd meeting : approximately 50 days before the beginning of the event

- **TFWA:**

1st meeting : approximately 90 days before the beginning of the event

2nd meeting : approximately 40 days before the beginning of the event

3rd meeting : approximately 30 days before the beginning of the event

- **OTHERS:**

1st meeting : approximately 30 days before the beginning of the event

1.3 Preparation of applications

The request is made by the ship's representative. Depending on the case, the ship's representative may be :

- The owner (individual or a legal entity),
- The captain, employed by the shipowner,
- A qualified intermediary (yacht broker, shipping agent or equivalent)
- The charterer of the vessel or his duly authorised representative (individual or a legal entity).

The application must be completed legibly. Attached documents (photocopies) must be legible. The original of any attached document must be produced on request. Addresses must be complete (company, surname, first name, town, postcode, state, country, etc.) and must enable the person/company to be contacted. The same applies to telephone numbers and e-mail addresses.

1.4 Transmission of application

The completed application must be sent to the following address :

Marina du Vieux-Port de Cannes

Bureau du Port - 1^{er} étage

Promenade de la Pantiero

06400 Cannes

with wording on envelope :

[Yacht name + Event name]

Il peut être délivré par :

- special carrier
- registered mail with acknowledgement of receipt
- delivered by hand at the Port office. In the latter case, the bearer is given a receipt for the deposit.
- by e-mail at congres.cannes@igymarinas.com in PDF format, with all documents required in a single file (multiple attachments will not be accepted).

MVPC will acknowledge receipt within 3 working days. This acknowledgement will be the only proof of receipt. For this type of mailing, only payment by bank transfer is accepted.

A list of requests received is kept up to date by the port authority, by chronological date of arrival

No application will be considered in the 5 working days preceding each allocation committee meeting.

Examination of the application will be postponed until the next allocation committee meeting.

2 COMPLIANCE REQUIREMENTS

2.1 Verification of application completeness

The allocation of a berth under the specific allocation procedure - event procedure, is subject to compliance with the requirements below.

As the port operator, MVPC manages the contractual relationship with the ship's representative. MVPC checks the compliance of the application within 10 working days of its submission.

A file will be considered incomplete in the following cases :

- One or more fields are not filled in ;
- One or more signatures are missing;
- One or more missing, non-compliant or illegible documents ;
- Doubts about the veracity of the information declared or the signature(s) ;
- Certificate of status proving that the vessel belongs to the commercial or pleasure category, not up to date at the time of application ;
- No annual class inspection ;
- Unpaid port charges ;
- Unpaid administration fees;
- Specific cases not included in the above list.

For further information and/or questions, please contact : congres.cannes@igymarinas.com

Incomplete applications must be brought into compliance within 48 hours of receipt of the acknowledgement. After this deadline, a new application will have to be submitted with the missing information/documents and proof of payment of an additional €500 applications fee. For complete applications, an acknowledgement of receipt is sent to the ship's representative within 5 working days. The application is then examined by the allocation committee on the basis of the criteria described in Chapter 4. The issue of a "Complete Application" receipt does not prevent subsequent verification (before and during the event) of the documents/certifications provided in support of the application. MVPC will review the first 50 complete applications. Other applications will be placed on a waiting list in chronological order.

2.2 Verification of the authenticity of documents

MVPC reserves the right to check the authenticity of the documents and signatures on the application and to request the presentation of any document it deems necessary to verify the truthfulness of the information provided.

2.3 Verification of the vessel's technical compliance

The shipowner or his representative undertakes to ensure the technical compliance of the vessel. This undertaking includes :

- A copy of the registration document (certificate of registration and/or immatriculation certificate) from the flag State ;

- The vessel's valid class certificate, issued by a recognised classification society, and its annual survey;
- The vessel's certificate of commercial status (if applicable) ;
- The International Sewage Pollution Prevention Certificate for ships over 400 UMS or with more than 15 passengers on board (if applicable) ;
- The stability certificate/document indicating the maximum number of passengers that can be accommodated on board at berth. This document is generally issued by a classification society. This document is compulsory for all party requests and must be sent to the port authority before a party is authorised in the port.

2.4 Vessel safety obligations

During his stay in port, the Captain undertakes to have a duly qualified and trained crew on board able to :

- Manoeuvre or sail,
- Take the necessary measures in the event of an incident (fire, water flooding, etc.), including evacuating passengers,
- Ensure the safety of its passengers,
- Comply with the port's police regulations.

This undertaking must be accompanied by a copy of the ship's insurance policy (P&I), covering the ship's activity during the event. It also includes a declaration of the maximum number of passengers authorised on board, to which the ship's captain is committed.

2.5 Verification of the environmental compliance of vessel

MVPC points out that in accordance with port regulations :

- It is forbidden to dump any liquids in the port.
- Sewage collection is compulsory in the port and can be checked at any time during the stay.

The list of service providers approved by MVPC is available on request at the following address : congres.cannes@igymarinas.com

In the event of failure to pump out during the event, a penalty of €2,500 will be invoiced by MVPC to the holder of the berth allocated under the specific event procedure. Proof of pumping will be requested before leaving the port.

2.6 Verification of the type of activity

MVPC checks that the applicant's activity is linked to the event on the basis of the supporting documents provided.

The ship's representative must sign an undertaking in which he acknowledges having been informed and/or informs the user of his ship of the French provisions on unfair competition and trade parasitism.

This commitment implies for the charterer :

- a. Official accreditation and/or Yacht Pass from the event organiser and/or MVPC.

- b. Validity of the accreditation and/or Yacht Pass from the event organiser and/or MVPC.
- c. Compliance with the obligation for each boarding or disembarking passenger to wear an individual access badge (except crew members, brokers and ship's logistics staff), during the opening hours of the event.

In all cases, the sale of food and accommodation services on board is prohibited.

MVPC acknowledges the right to the event organiser to monitor compliance with the above points.

In all cases, the event organiser undertakes not to interfere with other vessels not taking part in the event.

If the name of the charterer is different from the marks displayed (see pages 1 and 2 of the application), the link must be explained.

2.7 Rental/Charter contract

MVPC checks the copy of the charter contract provided by the ship's representative. This contract must have the following characteristics:

- direct contract between the owner and the charterer with their original signatures ;
- name of the charterer identical to that shown on pages 1 and 2 of the application file and on the transfer order (§ 3.5);
- name of broker and registered office (with signature) ;
- date of the event for which the application is made ;
- amount of hire/charter and terms of payment ;
- date of signature of the contract;
- name and characteristics of the vessel.

If the owner's representative is authorised to sign the charter contracts, a copy of this authorisation must be attached.

If the charterer's representative is authorised by the charterer to sign the charter contracts, a copy of this authorisation must be attached.

In the case of an "owner on board", and in the absence of a charter contract, a certificate signed by the owner declaring strictly private use is required. In this case, place any form of advertising on the vessel is forbidden.

2.8 Verification of professional qualifications

MVPC checks that the intermediaries authorised to delegate and/or sign the charter contract have the following professional qualifications :

- Yacht broker, shipping agent :
 - nature of the company or establishment ;
 - Certificate of incorporation extract from the trade register or equivalent document.
- Captain :
 - Original certificate from the shipowner stating that the captain is authorised to represent him.

2.9 Length of stay in port

Requests for less time than the duration of the event are not allowed. This does not prevent a vessel from leaving the event before the end.

2.10 Verification of compliance with regulations on visual advertising

MVPC checks that the ship's representative complies with the requirements applicable to the display of advertising panels and publicity, set out in Part 2 of the berth application specific procedure - event.

2.11 Visual check of tents set-up

A tent may be set up on the quayside strip in front of the ship as a reception and identity check structure. Under no circumstances may the tent be used for commercial or catering purposes. MVPC may check/have checked by a third party, that the tent installation complies with the regulations in effect. The installer shall draw up and submit a certificate of proper assembly and visual inspection for each structure installed to MVPC. This certificate must be sent to congres.cannes@igymarinas.com no later than 12 hours before the opening of the event, together with the name and position of vessel.

The installation of a tent is subject to the existence of a contract concluded between MVPC and the customer/event organiser and to the financial provisions, point 8.4.1 of this procedure.

Tents may not be erected on the quays without the concession holder authorisation

2.12 Prior autorisation for on-board parties

Any party organised on board a ship must be officially authorised. This request must be made at least 5 days before the event. Procedure and assistance on congres.cannes@igymarinas.com

No onboard party is permitted without the authorisation of the concession holder and/or MVPC.

3 BERTH ALLOCATION

3.1 Terms and conditions of allocation

The temporary allocation of a berth under the specific procedure - event is subject to the conclusion of a contract between the applicant and MVPC. All allocations of berths under the event-specific procedure are subject to receipt of a complete application file in accordance with point 2 of this procedure. These allocations are temporary, for the duration of the event.

3.2 Allocation criteria

Berths under the specific event procedure are allocated according to objective criteria by an allocation committee. The berth is allocated to the applicant. The ranking of applications for a berth allocation is based on the following criteria, which are not ranked in order of importance and are not weighted :

- Chronological order of receipt of complete application. The reference is the day of receipt only and not the time. In the case of complete applications submitted on the same day, the vessel with the greatest overall length is ranked first. If this criterion is not relevant, the date of payment of the application fee is taken into account or the first instalment of the charter contract ;
- Event concerned ;
- Berths available ;
- Time of year ;
- Safety and mobility constraints;
- Specific constraints ;
- Circumstances related to the event;
- Objective factors such as aesthetics, prestige of the event, and the image and reputation of the Vieux Port de Cannes ;
- Positive spin-offs for the Vieux Port ;
- Use of facilities and services at the Vieux Port de Cannes ;
- Any other relevant criteria justifying the specific allocation of a berth within a limited area.

3.3 Refund of mooring fees in the event of non-allocation

If a berth is not allocated under the specific event allocation procedure, MVPC will reimburse the mooring fees to the issuer. However, MVPC will retain the application fee.

3.4 Composition of the Allocation Committee

The Allocation Committee consists of :

- **Port Authorities** : 1 representative
- **MVPC** : 2 representatives

3.5 Berth allocation

The Allocation Committee will only examine complete applications. Berths are allocated on the event's mooring plan according to the procedures set out in point 3.2. The mooring plan, drawn up by MVPC and approved by the port authorities, is the sole responsibility of MVPC :

- a nautical safety criteria ;
- b decision to allocate port space to this event;
- c size of vessels accepted, depending on the technical constraints of the mooring plan.

For each admission, the mooring plan is completed with the vessels according to ranking.

When the mooring plan is full, vessels are places on the waiting list.

If places become available, they are allocated in the order of the waiting list according to the category of berth available on the mooring plan. If this is not sufficient, applications submitted but not checked, i.e. after the 5th application on the waiting list, will be processed in the order in which they were submitted, until the mooring plan is full. If such an application is non-compliant, the applicant has 5 working days to provide a compliant application. The next application is then examined.

If a vessel on the waiting list cannot be placed due to its size, the next vessel on the

corresponding list is examined until the mooring plan is complete. The vessel not yet placed keeps its position on the waiting list until a berth becomes available.

3.6 Minutes of the Allocation Commission meeting

Minutes taken during the meetings of the Allocation Committee are signed by the members. These minutes may be supplemented by specific requests, such as :

- verification of documents
- information to be sent to the charterer's representatives according to berth availability in the event of a modification in the size of the vessel.

4 LATE ALLOCATIONS

In the 30 days (15 days for the Cannes Film Festival) preceding the event, berths can be allocated as follows :

- vacancies due to charter cancellations or vessel changes ;
- late arrival of a complete file.

Allocations are made by MVPC, after validation of the application by the port authority, following the waiting list, according to the size of the vessel or, if there is no waiting list, on a "first come, first served" basis.

The members of the Allocation Committee are informed of these late allocations. If no berth is available, late applications are put on the waiting list in chronological order. When the charterer or his representative is informed that a berth is available, he must confirm his acceptance or refusal within 48 hours. In the event of refusal, the vessel will be considered as not having obtained a berth.

5 CANCELLATION

All cancellations must be received by MVPC, in writing (registered letter with acknowledgement of receipt) or by e-mail, at the address indicated on congres.cannes@igymarinas.com

It must be signed by a duly authorised person. Cancellation by e-mail is only authorised if it is sent from the applicant's e-mail address.

The cancellation notice received is final and cancels the berth request.

If a counter-order is received at a later date, the request will be placed on the waiting list in the chronological order corresponding to the date of arrival of the counter-order.

No refunds will be made for cancellations received within 60 days of the start of the event, for whatever reason.

If the cancellation is received by MVPC before the last commission, the vacated position will be returned to the first vessel on the waiting list corresponding to the same category as the available position.

If the cancellation is received by MVPC after the last commission for the event in question, the vacated position will be returned to the first vessel on the waiting list with the same characteristics as the previous vessel.

6 CHANGE OF VESSEL

Changes of vessel, justified by technical unavailability or sale, or by a simple termination of the charter contract by the owner, are examined as follows :

Any change of vessel by a charterer who has submitted a valid application must be the subject of a written request and a new berth application to MVPC (§2).

A modification is only possible under the following two conditions :

- a) the new vessel meets the compliance requirements of point 2 of this procedure;
- b) all the characteristics of the replacement vessel do not alter the mooring plan.

In all cases, the rate applied will be that of the highest category.

Case 1 – Vessel already accepted to the mooring plan

If the new vessel belongs to the same berth category (length, beam and draught) as the previous one, it will be positioned on the same berth.

If the new vessel is of a lower category, after taking into account all its characteristics (overall length, beam, air and water draught, manoeuvrability, etc.), the rate applied will be that of the original category, plus an additional handling fee.

If the new vessel is of a higher category, after having taken note of all its characteristics (overall length, beam, air and water draught, manoeuvrability, etc.), the replacement will only be accepted if possible according to the mooring plan. The rate applied will be the difference between the original and replacement categories plus additional administration costs.

No change of vessel is authorised in the case of private use with the owner on board, except in the case where the new vessel is also the owner's property, and under the conditions of characteristics and status described above.

Case 2 – Vessel on waiting list

The new vessel is then registered with the chronological rank of the initial request in the list corresponding to the rank of the new vessel.

7 CHANGE OF CHARTERER OR CHARTERER'S REPRESENTATIVE

Due to the *intuitu personae* nature of the allocation of berth between the charterer or charterer's representative and MVPC, changes of charterer, brand or charterer's representative at any time during the berth application procedure are prohibited, **except** in the duly justified case of takeover or merger of the company chartering the vessel for the event (the necessary supporting documents must be provided).

In the event of a change of charterer, charterer's representative or brand, the vessel illegally occupying the berth will be invoiced on the basis of the current mooring fee with a daily penalty of the same amount. The shipowner and his duly authorised representative are responsible for the payment. Port dues collected on behalf of the initial charterer will not be

reimbursed.

Port authorities are immediately informed of this substitution.

8 FINANCIAL ARRANGEMENTS

8.1 Payment of application fees for specific allocation - event

The submission of an application is subject to the payment of a flat-rate processing fee of 500 euros. This sum is paid at the time of submission of the specific allocation - event application by bank transfer, payment link or credit card.

The individual or legal entity submitting the specific allocation request - event is liable to MVPC for all costs and charges relating to the berth allocation.

Credit card receipts are not accepted as proof of payment.

In the absence of such proof, the application will be considered ineligible.

8.2 Payment of previous debts prior to the application for specific allocation - event

All sums due for whatever reason to MVPC, prior to the submission of the application for specific allocation - event, by the shipowner (individual or legal entity), the qualified intermediary (yacht broker, shipping agent or equivalent), or the charterer of the ship or his duly authorised representative (individual or legal entity), must be paid to MVPC, prior to the submission of the application for specific allocation - event.

8.3 Payment of mooring fees

The specific allocation of a berth - event, requires the payment to MVPC of the mooring fee – Quai d’Honneur according to the rate in effect.

8.4 Payment of domain fees and other rates

8.4.1 Tents

The installation of a tent in accordance with point 2.11 is subject to the existence of a contract between the customer or event organiser and MVPC and the payment of the domain fee - advertising structure, according to the rate in effect.

Tents will not be erected on the quays unless authorised by the concession holder.

8.4.2 Advertising pannels

The installation of advertising panels and signs is subject to a fee, in accordance with the rate in effect.

No advertising panels and/or signs are permitted without the authorisation of the concession holder.

8.4.3 Fluids and other services

All fluids and other services supplied to the contractor of a berth under the specific procedure - event, are subject to the rates in effect.

8.5 Terms of payments

Payment of mooring fees at the rate in effect is payable exclusively to the MVPC concession holder by bank transfer or payment link. Payment must be made upon

submission of the application. All other sums due under the specific allocation - event, other than the berth fee must be paid to the MVPC before the vessel's departure:

- directly to MVPC by bank transfer, payment link or credit card;
- or by the event organiser.

9 PROCEDURE FOR EXCLUDING VESSELS

If :

1. Communications intend to give the impression that a company has one or more places in the Vieux Port de Cannes whereas the commission has not yet made a decision;
2. There has been an attempt to sublet the berth obtained for the initial customer/vessel pairing to a customer other than that of the initial request, following a cancellation or for any other reason;
3. The port notices during the event that the customer and the brands on board do not meet the request,

A penalty of 500 euros per day of presence at the berth will be imposed on the individual or legal entity who submitted the application.

In the event of a repeat offence, an ad hoc committee will be set up with the participation of a representative of the port, a representative of the Port Authorities and a representative of the brokers and agencies. The purpose of this committee will be to assess the appropriateness of a one-year exclusion from all booking requests relating to event activities in the Vieux Port de Cannes. This exclusion will apply to the individual or legal entity who submitted the application.

The exclusion will be notified by a letter signed by the Director of the Port.

10 CLAIM

Any claim must be sent exclusively by the file applicant, by post or e-mail, to the following address :

Marina du Vieux Port de Cannes - Events
Bureaux du Port -1st étage - Promenade de la Pantiero
06400 CANNES
France
E-mail : congres.cannes@igymarinas.com

The claim must be accompanied by all information and supporting documents required to be investigated.

No oral or telephone request will be accepted.

The claims committee's reply will be issued within 10 working days from the date of receipt of the claim.

Waiver of claim : The ship's representative(s), as described in point 1.3, waive(s) any claim relating to :

- Choice of berth allocated to the vessel as part of the mooring plan ;
- Monitoring procedures for traffic, parking and access of pedestrians and vehicles in port areas, terraces, roads and quays.

PARTIE III : TECHNICAL ANNEXES

I VISUALS
I.1 VISUALS ON BOARD SHIPS
<p>Visuals must not exceed the exact dimensions of the ship's gangways and railings. They must not hide the ship's name on the transom.</p> <p>The branding support must be fire-resistant (M0, M1, M2 category materials). The fire resistance certificate must be given to the persons concerned during safety checks.</p> <ul style="list-style-type: none"> • Motorboat: No projection beyond the vessel's superstructure, except for inflatable modules. <ul style="list-style-type: none"> Specific case : inflatable modules Superstructure projection : 1 metre max. If spherical : max. overall diameter: 1m 50 If oblong : max. length : 1m 80 – max. diam. : 1m 20 • Sailboat: No overhanging top spreaders. A single calico between the masts: <ul style="list-style-type: none"> Max. length : 10 metres Max. width : 0.80 metre Calico in perforated fabric, specially designed to limit wind resistance Specific case : inflatable modules : Same characteristics as above. Overhanging upper spreader bars : max. 1 metre. <p>Any other form of advertising not listed in the application file is subject to a special request in writing to MVPC at congres.cannes@igymarinas.com. Installations will be invoiced in accordance with the applicable rate in effect - advertising structure.</p>
I.2 VISUALS ON DOCKS
<p>Any other installation (podiums, display vehicles, etc.) is subject to a special request in writing to MVPC at congres.cannes@igymarinas.com</p> <p>These installations will be invoiced according to the applicable rate in effect - advertising structure.</p> <p>In the absence of a positive written response from MVPC, no set up will be carried out. Any infringement of these regulations will result in the dismantling of the installation in question at the expense of the berth holder.</p>
II TENTS
<p>The tents are used as reception areas, with a limited amount of furniture. This furniture must be easy to move and not exceed 35kg (per piece). Lounge-type furniture and product displays are not allowed.</p> <p>Any additional requests must be made in writing to congres.cannes@igymarinas.com</p> <p>Tents are installations subject to payment of the domain fee - advertising structure according to the applicable rate in effect.</p>

Please observe the following points :

General/equipment

- Tents dimensions : 4x4m (regardless of ship location) ;
- Pagoda roof with a system that can be closed on all four sides, particularly in windy conditions, and easily opened in an emergency ;
- They must be positioned on the roadside quay only;
- Accessible for people with reduced mobility;
- No fittings will be positioned between the tent and the edge of the quay;
- The tent will not be set up before the set up day defined by MVPC ;
- Maximum wind resistance: 100km/h (art CTS7 arrêté du 23/10/1985 modifié).
- Fire resistance: materials classified M0, M1, M2

Set up

- No mooring on apparatuses, bollards or other quay equipment (no drilling or fixing to the quay) will be permitted.
- The mooring straps linking the structure to the ballast will be of white colour.
- Stability will be ensured by ballasting or self-supporting flooring (in this case accessibility for PRMs will be ensured in accordance with current standards) in accordance with manufacturers' recommendations. The service provider will have to keep the corresponding documents available.
- Cubic ballast or rectangular parallelepipeds must be covered with white brushed cotton to ensure visual aesthetics.

Documents to be provided

- A certificate of correct installation must be provided to the port on completion of the installation.
- The installation of an electrical system is the responsibility of the customer. He undertakes to have the facilities inspected by an approved body and forward the document to the organiser in the event of an inspection.

The above compliance documents must remain in the tent throughout the event.

After the event

- Carpets and double-sided tape must be completely removed from the floor and placed in the dumpsters provided for this purpose.
- The tent must be dismantled as soon as the vessel leaves.

Costs relating to failure of compliance with the above points will be reinvoiced to the berth contractor.

General regulation

In accordance with quality and safety regulations, the contractor undertakes to comply with the standards and regulations in force, particularly with regard to :

1 Capacity: *The installer must provide proof of his professional capacity to carry out the operation (personnel holding a vocational training certificate for fitters or recognised equivalent). He will submit a brief for each type of structure proposed: - Manufacturer's technical file. - Approval of the equipment. - Minutes of fire classification of canvas. - Description of construction method (ballasting, self-supporting floor, etc.). - Proof of*

technical checks. - Any documents required by the safety commission. Proof of professional and third-party risk insurance.

2 Structures : *The installations must comply with the amended 25/06/1980 ERP (Establishments open to the public) fire and panic risk regulations and the specific provisions of the 23/01/1985 decree relating to the special provisions for CTS (marquees, tents, structures) establishments.*

3 Set up : *The installer must draw up and submit a certificate of correct set up and visual inspection for each structure installed, including structures of less than 16m². A prevention plan will be drawn up, and delivery, loading and unloading procedures will be formalised. Electrical installations : if electrical installations are installed in the structures, they must comply with the law, in particular with standard NF C15-100. As a professional, he will have a duty to advise and warn on the correct implementation of these installations.*

III MISCELLANEOUS PROVISIONS

1. WORKS :

Works on board the ships and on the quays are prohibited as it may cause inconvenience and risk to members of the public.

2. MUSIC / NOISE :

On board noise is tolerated until 00:30 at the latest for yachts docked during Cannes events. An official request must be submitted for any party organised on board a yacht ending after 8.00 pm.

3 CATERERS :

Caterers will be able to install and remove during the authorised hours of the event. No vehicles will be allowed to park on the Jetée Albert Edouard until further notice.

4 ACCESS CONDITIONS :

All vehicles requiring access to the Jetée Albert Edouard during the event must complete the form sent by MVPC before the start of the event.

For certain events, a badge identifying the vehicle will be given to the berth applicant before the start of the event. This badge will give access to vehicles during authorised delivery times.

3. COLLECTION OF HOUSEHOLD WASTE :

In order to keep the quays in a perfectly clean condition, dumpsters will be provided. Collection service available on request (according to the applicable rate in effect).

4. WASTE WATER COLLECTION

In accordance with current regulations, waste water collection is compulsory.

Please contact our service department at congres.cannes@igymarinas.com

5. DELIVERIES :

Fuel deliveries and collection of other polluting products are prohibited during the event.

6. PORT ASSISTANCE :

For any assistance, please contact MVPC at congres.cannes@igymarinas.com

7. OTHER SERVICES :

For all other services, in particular administrative, customs, lifestyle, bookings, medical assistance, transport, travel, or storage, please contact congres.cannes@igymarinas.com

8. PAYMENTS :

Payment for fluids and other port services must be made before the vessel departure.