

## GENERAL MANAGER- REAL ESTATE & MARINA

## JOB DESCRIPTION

Responsible for the overall management of the marina and upland property to ensure safe, secure, efficient and profitable operations while enforcing the company's policies and procedures established at the property.

## ESSENTIAL DUTIES AND RESPONSABILITIES

- Work with executive management in developing and implementing strategic direction for the property and its businesses.
- Develop/lead marketing indicatives for the retail component of the property.
- Develop and execute comprehensive operating plans for the properties including all program requirements, labor hours, cost controls and operating costs.
- · Responsible for all financial reporting and forecasting.
- Oversight of all capital projects, maintenance personnel and workers engaged in equipment installation, facilities equipment repair, and preventative maintenance.
- Work with corporate personnel in negotiating tenant leases and lease renewals.
- · Other duties may be assigned.

## EDUCATION / EXPERIENCE:

- Certified Marina Manager (CMM) desired and/or a combination of 5 years of service experience in increasingly complex roles, including supervisory experience.
- Advanced skills in spreadsheet/word processing software packages; intermediate skills in Power Point and/or graphics/publication software and Outlook.
- Must be fluent in English and Spanish.



Email your resume to:
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